

Safety Training Checklist

Each research program technician will provide the required safety training for new employees at time of hire. Additionally, the heat stress training is required each year. The Worker Protection Standards (WPS) in pesticide safety training must be provided by a licensed pesticide applicator. For more information, see <https://operations.cahnrs.wsu.edu/safety/safety-training/>.

SIX REQUIRED SAFETY TRAININGS FOR ALL EMPLOYEES

Recordkeeping for these trainings occurs via SkillSoft. Contact hrstraining@wsu.edu with questions. *Asbestos Hazard Awareness training records are kept by ehs@wsu.edu. Visit [WSU Online Safety Training](#), log into your training account, and search for the title.

- _____ [Back Injury and Safety Prevention](#)
- _____ [Slips, trips and Falls](#)
- _____ [Emergency and Fire Safety Preparedness](#)
- _____ [Portable Fire Extinguisher Safety](#)
- _____ [Office Ergonomics](#)
- _____ [Asbestos Hazard Awareness](#) (Online Training on the Environmental Health and Safety Website)

CAHNRS SPECIFIC SAFETY TRAINING

Recordkeeping for these trainings occurs via email to the employee's supervisor once completed. Contact cahnrs.safety@wsu.edu with questions.

- _____ [CAHNRS Safety 101: General Workplace Safety](#)
- _____ [CAHNRS Safety 201: Shop/Agricultural Safety](#)
- _____ [Risk Management Safe Driver Training](#) – All CAHNRS employees driving a WSU or personal vehicle to conduct WSU business. Glove Box Forms (required for personal and state vehicles)

RESEARCH TRAINING

_____ [Field research safety training](#) – required. (SkillSoft, visit [WSU Online Safety Training](#), log into your training account, and search for the title).

- _____ [Working Alone](#) – recommended

AGRICULTURAL SAFETY TRAINING

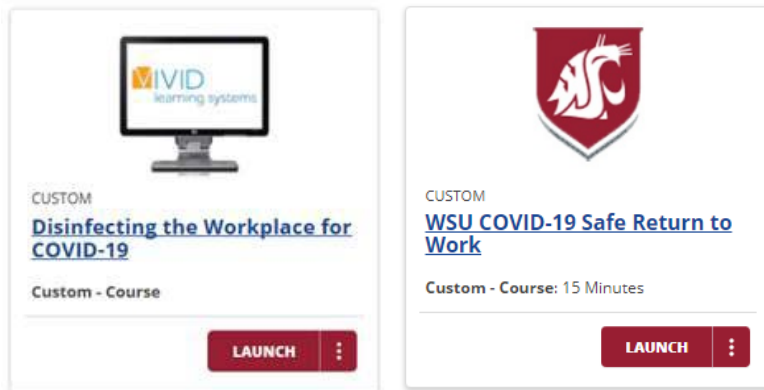
Recordkeeping for these trainings is tracked by the supervisor. Download the [Safety Training Record Template](#) for help in tracking your employee's agricultural safety training. Contact cahnrs.safety@wsu.edu with questions.

- _____ [Heat Stress Prevention](#) – Required annually for those working outside from May 1 through September 30 for more than 15 minutes in any 60-minute period
- _____ [Pesticide Safety for Handlers and Workers](#) (Worker Protection Standard Training) – Required annually if worker does not have a pesticide applicators license

- _____ [Tractor Safety Elements](#) (12 minutes) – Required training video for farm workers on the OSHA safety rules for operation of tractor equipment
- _____ [Tractor Safety – PTO’s, Hydraulics, Drawbars, and 3 Point Hitches](#) (16 minutes) – Required training video for farm workers on safe operation of a variety of tractor equipment
- _____ [Farm ATV Safety](#) (12 minutes) – A training video for workers using ATVs for farm and field work
- _____ [In Control: ATV and Farm Utility Vehicle Safety](#) (12 minutes) – A training video on towing with the ATV, rough terrain, side hills, and loading and unloading

COVID-19 MANDATORY EMPLOYEE TRAINING

These two trainings are available through Human Resource Services Learning and Organizational Development website <https://hrs.wsu.edu/training/>. Employees must log into their training account. If you have an employee required to take this training who does not have off site internet access or WSU email, please contact HRS Learning and Organizational Development hrs.training@wsu.edu.



Name: _____

Program: _____

Date: _____